



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012


Date of Decision:	10 th October 2023
Decision Maker (Officer):	Jonathan Hamlet; Waste and Recycling Manager
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director; Damian Williams has delegated operational matters relating to the Glass bank contract to the Waste and Recycling Manager.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Mike Bush.
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To exercise the option to extend the current glass bank contract, awarded to United Resource Management (URM) by one additional year to commence 1 st December 2023 at fixed rate cost of £25 per tonne glass collected.
Reason for Decision (if a report was produced to	To extend contract is an option within the current contract and URM have indicated acceptance to continue service for extension period at a lower cost of £25 per tonne, compared to current £27.50 per tonne.

<p>support the Decision, refer to or attach it):</p>	<p>Based on 2022 tonnage data this lower cost equates to a cost reduction of £6,913 for the one year period.</p>																		
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>Bring sites are the most convenient option for residents of Tendring to recycle their glass. Failure to appoint a contractor will result in reduced recycling of glass, increased fly tipping along with loss of recycling credit revenue.</p>																		
<p>Details of any Alternative Options Considered and rejected (together with reasons):</p>	<p>To go back out to market through competitive tender process for a new contract, however this option was rejected as the current contract was procured in 2021 following competitive tender process and contains the option to extend for an additional one year. The incumbent contractor was the most economically viable option at the point of procurement.</p>																		
<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	<p>N/A</p>																		
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><u>and</u></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<table border="1"> <tr> <td data-bbox="592 1191 639 1256">x</td> <td data-bbox="649 1191 1386 1256">Not applicable – Decision [and report] to be published</td> </tr> <tr> <td colspan="2" data-bbox="592 1265 1386 1330">If Report is not to be published – tick one of the following boxes:</td> </tr> <tr> <td data-bbox="592 1339 639 1404"></td> <td data-bbox="649 1339 1386 1404">The report supporting the Decision contains confidential information</td> </tr> <tr> <td data-bbox="592 1413 639 1523"></td> <td data-bbox="649 1413 1386 1523">The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</td> </tr> <tr> <td data-bbox="592 1532 639 1574"></td> <td data-bbox="649 1532 1386 1574"> <ul style="list-style-type: none"> • Relates to an individual </td> </tr> <tr> <td data-bbox="592 1583 639 1626"></td> <td data-bbox="649 1583 1386 1626"> <ul style="list-style-type: none"> • Likely to reveal the identity of an individual </td> </tr> <tr> <td data-bbox="592 1635 639 1722"></td> <td data-bbox="649 1635 1386 1722"> <ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation </td> </tr> <tr> <td data-bbox="592 1731 639 1818"></td> <td data-bbox="649 1731 1386 1818"> <ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings </td> </tr> <tr> <td data-bbox="592 1827 639 2011"></td> <td data-bbox="649 1827 1386 2011"> <ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment </td> </tr> </table>	x	Not applicable – Decision [and report] to be published	If Report is not to be published – tick one of the following boxes:			The report supporting the Decision contains confidential information		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:		<ul style="list-style-type: none"> • Relates to an individual 		<ul style="list-style-type: none"> • Likely to reveal the identity of an individual 		<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation 		<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings 		<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
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	<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
<p>And is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons: [insert]</p>	

Officers

Signed:  Jonathan Hamlet
 Title: Waste and Recycling Manager

Signed:  Tim R. Clarke
 Title: Assistant Director, Housing & Environment

Signed:  Damian Williams
 Title: Corporate Director, Operations and Delivery

In consultation with:

Signed: Councillor Mike Bush
 Portfolio Holder for Environment



Dated: 16th November 2023.

